



DEPARTMENT OF THE ARMY
U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

CEMP-EC (715k)

20 May 1997

MEMORANDUM FOR COMMANDERS, MAJOR SUBORDINATE COMMANDS

SUBJECT: Electronic Bid Sets (EBS)

1. References:

- a. Memorandum, CEMP-ES, 5 March 1996, subject as above (Enclosure 1).
 - b. Memorandum, CEMP-EC, 16 January 1997, subject: Electronic Bid Sets (EBS) Training (Enclosure 2).
2. In the current process of procuring construction contracts, the U.S. Army Corps of Engineers (USACE) spends millions of dollars each year on printing and distributing contract solicitation documents. Although prospective bidders may pay a nominal fee for the solicitation sets to offset printing and distribution costs, the total costs for printing, distribution and storage are never fully recovered. These solicitation documents are created electronically utilizing various word-processing and Computer Aided Design and Drafting (CADD) systems. The government converts these electronic files into printed media for delivery and distribution. The use of EBS will result in improving and streamlining the procurement process, eliminating unnecessary reproduction and storage of printed media, and allowing significant savings in resources for the USACE.
3. The EBS accomplishes this by allowing prospective bidders to view, search and download project solicitation documents electronically via the Internet and utilizing current compact disk (CD-ROM) technology. Prospective bidders are supplied a CD-ROM containing all contract documents and the royalty-free software that allows complete utilization of the documents. The only requirement is the use of a Windows based personal computer and an Internet browser. The EBS program implements a standard for the delivery and distribution of electronic contract solicitation documents.
4. The EBS has been successfully tested by various USACE activities on pilot projects. This success is due in large part to the efforts of the members of the EBS Working Group. The EBS Working Group consists of representatives from HQUSACE, Fort Worth, Omaha, Mobile, and Sacramento Districts, the Tri-Services CADD/GIS Technology Center, Air Force and Navy.

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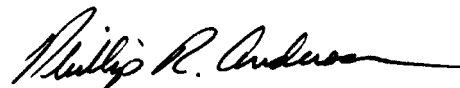
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5. We are now ready to field the EBS on a USACE-wide basis. On 5 March 1996, the Directors of Civil Works and Military Programs announced the EBS initiative and requested each Commander to stay apprised of this project and identify design projects which would be appropriate for local EBS application. A memorandum, dated 16 January 1997, reiterated HQUSACE commitment for the EBS and announced four initial Electronic Bid Solicitation Workshops. The training includes lectures and hands-on exercises to guide participants through the entire EBS process. Each USACE activity was requested to provide a multi-disciplined, EBS team for training. This EBS team is to be comprised of members from the Engineering, Information Management, Contracting and Program/Project Management Divisions.

6. The scheduled date for completion of initial EBS training for all USACE activities is the end of the current fiscal year (FY97). The target implementation milestone for the EBS is 100 percent of all MCA project bids in FY98. Successful use of EBS for contract solicitations will result in an optimized and efficient procurement system, saving resources for both the government and the taxpayer.

7. The Electronic Bid Solicitation Workshops are developed to assist in USACE-wide implementation. The Tri-Service CADD/GIS Technology Center, in coordination with HQUSACE, will act as an information resource for notice and schedule of Electronic Bid Solicitation Workshops training, and technical resource for information on development and modifications. The HQUSACE points of contact for this project are Mr. J. Justin Taylor/CEMP-EC/(202) 761-1246 and Mr. Charles Gregory/CEIM-IV/(202) 761-1813. Technical and workshop questions should be directed to Mr. Matt Hale/CEWES-ID/(601) 634-3509 or Mr. Elias Arredondo/CEWES-ID/(601) 634-3140.

FOR THE COMMANDER:



2 Encls

PHILLIP R. ANDERSON
Brigadier General, USA
Director of Military Programs

CF:
COMMANDER,
U.S. ARMY ENGINEER REGION, COLUMBIA RIVER
U.S. ARMY ENGINEER REGION, GREAT LAKES
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CF: (Cont.)
COMMANDER,
U.S. ARMY ENGINEER REGION, MISSOURI RIVER
U.S. ARMY ENGINEER REGION, OHIO RIVER
U.S. ARMY ENGINEER & SUPPORT CENTER, HUNTSVILLE
U.S. ARMY TRANSATLANTIC PROGRAMS CENTER
U.S. ARMY TRANSATLANTIC PROGRAMS CENTER, EUROPE
U.S. ARMY ENGINEER DISTRICT, ALASKA
U.S. ARMY ENGINEER DISTRICT, ALBUQUERQUE
U.S. ARMY ENGINEER DISTRICT, BALTIMORE
U.S. ARMY ENGINEER DISTRICT, BUFFALO
U.S. ARMY ENGINEER DISTRICT, CHARLESTON
U.S. ARMY ENGINEER DISTRICT, CHICAGO
U.S. ARMY ENGINEER DISTRICT, DETROIT
U.S. ARMY ENGINEER DISTRICT, FAR EAST
U.S. ARMY ENGINEER DISTRICT, FORT WORTH
U.S. ARMY ENGINEER DISTRICT, GALVESTON
U.S. ARMY ENGINEER DISTRICT, HONOLULU
U.S. ARMY ENGINEER DISTRICT, HUNTINGTON
U.S. ARMY ENGINEER DISTRICT, JACKSONVILLE
U.S. ARMY ENGINEER DISTRICT, JAPAN
U.S. ARMY ENGINEER DISTRICT, KANSAS CITY
U.S. ARMY ENGINEER DISTRICT, LITTLE ROCK
U.S. ARMY ENGINEER DISTRICT, LOS ANGELES
U.S. ARMY ENGINEER DISTRICT, LOUISVILLE
U.S. ARMY ENGINEER DISTRICT, MEMPHIS
U.S. ARMY ENGINEER DISTRICT, MOBILE
U.S. ARMY ENGINEER DISTRICT, NASHVILLE
U.S. ARMY ENGINEER DISTRICT, NEW ENGLAND
U.S. ARMY ENGINEER DISTRICT, NEW ORLEANS
U.S. ARMY ENGINEER DISTRICT, NEW YORK
U.S. ARMY ENGINEER DISTRICT, NORFOLK
U.S. ARMY ENGINEER DISTRICT, OMAHA
U.S. ARMY ENGINEER DISTRICT, PHILADELPHIA

U.S. ARMY ENGINEER DISTRICT, PITTSBURGH
U.S. ARMY ENGINEER DISTRICT, PORTLAND
U.S. ARMY ENGINEER DISTRICT, ROCK ISLAND
U.S. ARMY ENGINEER DISTRICT, SACRAMENTO
U.S. ARMY ENGINEER DISTRICT, SAN FRANCISCO
U.S. ARMY ENGINEER DISTRICT, SAVANNAH

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CF: (Cont.)
COMMANDER,
U.S. ARMY ENGINEER DISTRICT, SEATTLE
U.S. ARMY ENGINEER DISTRICT, ST. LOUIS
U.S. ARMY ENGINEER DISTRICT, ST. PAUL
U.S. ARMY ENGINEER DISTRICT, TULSA
U.S. ARMY ENGINEER DISTRICT, VICKSBURG
U.S. ARMY ENGINEER DISTRICT, WALLA WALLA
U.S. ARMY ENGINEER DISTRICT, WILMINGTON